



Vendor Booth Application  
2022 Summer Matsuri  
Saturday, August 13 | 3pm-8pm  
Springfield Cosplay and  
Springfield Sister Cities Association



Springfield Botanical Gardens  
2400 South Scenic Avenue, Springfield, MO

**Retail Fee: \$50 for 12x12 space (includes 1 table and 2 chairs)**  
**Information Only Fee: \$15 for 12x12 space (includes 1 table and 2 chairs)**

Business name:

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Business address:

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Business city, state, and zip:

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Description of business:

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Full name of person responsible for booth:

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Phone number for person responsible for booth:

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E-mail for person responsible for booth:

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Description of products/activities and general pricing proposed for booth (attach images if possible):

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Please indicate what type of electrical needs (if any) you will require:

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Please indicate if you would like a 10x10 tent for an additional \$10:

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Please indicate if you have a current City of Springfield business license. If not, contact Mavis Jackson at 417-864-1301 or [mjackson@springfieldmo.gov](mailto:mjackson@springfieldmo.gov):

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Please initial you understand you are responsible for sales tax collection and IRS reporting:

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Please remit this application and all relevant fees to SCA, 2400 S. Scenic Ave., Springfield, MO 65807.  
If you have questions, please contact Lisa Bakerink at 417-864-1341 or [lbakerink@springfieldmo.gov](mailto:lbakerink@springfieldmo.gov).